

# U.S. Bank FX Standing Instructions - Single Beneficiary Setup

Use this form to provide instructions to U.S. Bank Foreign Exchange that you may use for future transactions. Payment messages may vary in formatting. U.S. Bank reserves the right to contact you to request additional information. For questions about payment formatting, please refer to our [FX Payments Formatting Guide](#).

Standard Settlement Instructions: Please specify your standard settlement instructions (SSI) below. The SSI you designate is the settlement instructions that U.S. Bank will use to settle your FX transactions to your account. Any change to your standing instructions must be communicated to USB Foreign Exchange Operations no less than three business days prior to settlement. Failure to do so may result in settlement after value date and a claim for compensation or use of the previously applicable settlement instructions and a claim for compensation.

Instructions Marked as Default: Instructions marked as default will be designated as the settlement instructions that U.S. Bank will use to settle all FX transactions for a specific currency unless otherwise notified. If you do not intend to only settle to one specific account for a given currency, then the "Default Instructions" toggle should not be selected.

Submit completed form to: [Intlaccountsetup@usbank.com](mailto:Intlaccountsetup@usbank.com)

**Note:** One-time use third party settlement instructions may not be communicated to U.S. Bank using this form. Please contact [fxsettlementinstructions@usbank.com](mailto:fxsettlementinstructions@usbank.com)

## 1. COMPANY INFO

Please enter the initiating company name and address. The initiating company is typically you, your entity. For non-US entities enter the country name in the "State" field. Fields that directly relate to labels in SWIFT have been identified.

Company Name: Field 50A,F or K (M)

Contact Name

Contact Phone Number

Contact Email Address

Physical Address

City

State / Country

## 2. STANDARD SETTLEMENT INSTRUCTIONS

Default Instructions

**M** = Mandatory

**O** = Optional

**M/O** = May be mandatory depending on currency

Currency: Field 32A

Beneficiary Name: Field 59 (M)

Beneficiary Address: Field 59 (M)

Beneficiary City: Field 59 (M)

Beneficiary State / Country: Field 59 (M)

Bene Account Number Field 57/IBAN Field 59 /CLABE: Field 57 (M)

SWIFT/BIC Code: Field 57 (M)

Intermediary SWIFT/BIC: Field 56 (O)

Bene Bank Name: Field 57(M)

Bene Bank Branch: Field 57 (M/O)

Any additional details or references (Sender to Receiver): Field 72 (O)

Any additional details or references (Sender to Receiver): Field 72 (O)

Purpose of Payment: Field: 70 (M/O)

Currency Specific Details - if above fields are not available